



# OVERNIGHT MANIFEST

DATE

COMPANY NAME

ACCOUNT NUMBER

FULL DELIVERY ADDRESS	POSTCODE	SERVICE REQUIRED <i>(Not all services are available to all areas)</i>	NUMBER OF PIECES	WEIGHT	ORDER No.	DESCRIPTION	VALUE	ENHANCED LIABILITY COVER
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required
		<input type="checkbox"/> BEFORE 0900 <input type="checkbox"/> BEFORE 1000 <input type="checkbox"/> BEFORE 1200 <input type="checkbox"/> BEFORE 1600 <input type="checkbox"/> SATURDAY BEFORE 0900 <input type="checkbox"/> SATURDAY BEFORE 1000 <input type="checkbox"/> SATURDAY BEFORE 1200	MAIL PACKS  COURIER PACKS  PARCELS					<input type="checkbox"/> Please tick if enhanced liability cover is required

GOODS READY AT	CLOSE AT	I ACCEPT SCARLET'S TERMS & CONDITIONS <i>(customer to sign)</i>	CONSIGNMENT RECEIVED <i>(courier to sign)</i>
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■ Please fax the completed manifest to 0118 975 9875 ■ Call 0118 975 2525 to confirm receipt of fax and collection time  
 Standard liability cover for loss or damage is limited to £13 per kilo. Enhanced liability cover is available at additional cost – please call for details.